



**West Bengal Tele Academy**  
Information and Cultural Affairs Department  
Government of West Bengal

**Quotation Notice**

No. 03 -ICA/TLAC

Date- 26/ 07/2021

Sealed quotations are invited by the undersigned, from CAG empanelled Chartered Accounting Firms for Audit of the Final Accounts with reference to all relevant books, documents etc. and furnishing Auditor's Report on the state of affairs of the Society for each financial year in respect of 'West Bengal Tele Academy', a society registered under the West Bengal Societies Registration Act, 1961 ( Reg. No.S/M/977 of 2014-15) and under administrative control of Information and Cultural Affairs Department, Government of West Bengal.

2. Along with price bid, the bidders have to furnish copies of following self attested documents: (i) latest Trade License Renewal Certificate, (ii) PAN, (iii) GST Registration Certificate, (iv) CAG empanelment certificate. Quoted price should be inclusive of all charges including GST and other taxes, if any. The work is to be completed within 3 (three) months from the date of issue of work order. Relevant books, documents etc. of the Society may be inspected with prior appointment with the undersigned ( e-mail : [wbleacademy@gmail.com](mailto:wbleacademy@gmail.com)). **The CAG empanelled Chartered Accounting Firms having working experience of audit of societies registered under the West Bengal Societies Registration Act, 1961 under administrative control of any Department of Government of West Bengal would get priority at the time of selection of Firms.** Payment shall be made, after actual and satisfactory completion of the job against Bill/ Invoice. The sealed quotations should be addressed / furnished to the office of the undersigned at West Bengal Tele Academy, Chalachchitra Satabarsha Bhaban Campus, Information & Cultural Affairs Department, Government of West Bengal, 72, Deshpran Sashmal Road, Kolkata – 700 033. **The last date and time of submission of quotation is 23/08/2021 upto 1 P.M.** The quotations will be opened, in the presence of interested bidders, **on the same day at 2 P.M.** The undersigned reserves the right to accept or reject any quotation without assigning any reason to the intending bidders.

*scd/-*

Member Secretary  
West Bengal Tele Academy